TimeMaster

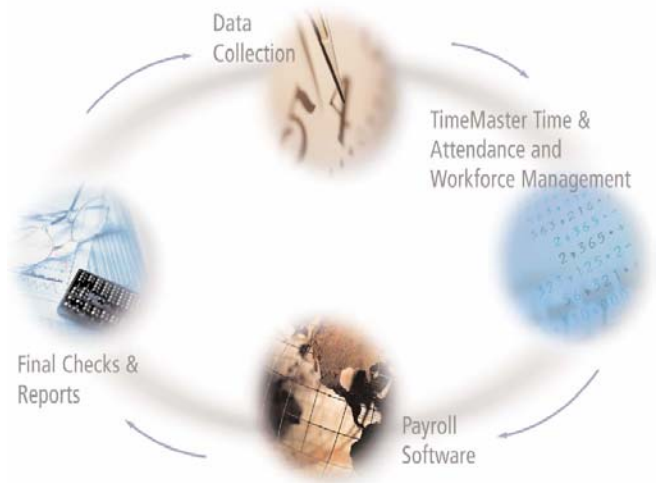*A Professional Strength Solution*

Features:

- Complete system includes: TIMEMASTER Software, Data Collection Terminal & Employee Badges

- Automates Attendance Tracking, the Calculation of Employee Time, & Wages and Tracks Exempt Employees

- Applies Your Pay Rules

- Supports An Unlimited Number Of Shifts, Pay Categories, Pay Rules, Departments And Jobs

- Provides Extensive Payroll And Management Reports

- Allows "Cash" And "Charge" Tip Recording & Reporting

- Exports Hours Directly To More Than Thirty Popular Third-Party Payroll Providers

- Supports An Unlimited Number Of Data Collection Terminals

- Bi-directional interface into numerous payroll and human resource systems

- Calculates Shift Differentials

- Automated Time Clock Polling And Report Generation

- Includes An On-Line Approval Editor

A Full-Featured Solution at an Affordable Price

Sierra Computer Solutions' TIMEMASTER is a simple to use yet powerful time and attendance solution that allows you to automate your company's timekeeping and attendance tracking. TIMEMASTER completely eliminates paper timesheets, which are the root of most payroll nightmares! Employees enter data at an electronic data terminal using magnetic stripe, bar code or biometric technology. Badges are included with the system. Optional PC entry is available. The TIMEMASTER software collects these transactions and your pay rules are applied automatically, consistently and impartially.

The TIMEMASTER's powerful reporting system provides you with the tools to better manage your labor force. TIMEMASTER's reports help you avoid unauthorized overtime, track employee status, track benefit administration, control departmental costs, monitor staffing, perform job costing, and much more. The TIMEMASTER's data collection terminal comes with a 6' cable for a direct, serial connection. You also have the option of using several of these terminals on an RS485 LAN. In addition, the TIMEMASTER solution will support remote modem and Ethernet communications.

The standard, automated time clock polling and report generation capability allows you to define a processing schedule. TIMEMASTER will poll the time clocks, process reports and even email them to supervisors automatically without operator intervention. The optional Benefit Accrual Module allows you to define benefit accrual calculations that automatically update your employee's accrual balances.

Data integration is a crucial component to any time and attendance solution. Our *bi-directional interface* eliminates duplicate data entry and costly errors thus reducing administrative costs.

Know exactly where your employee's time and dollars are spent. Implement your rounding rules, not your employee's. Eliminate Payday Panic by removing human errors from your payroll, accurately reporting employees' hours and dramatically reducing the amount of time spent preparing payroll, TIMEMASTER will pay for itself in less than one year!

Benefits

- Eliminates adding up time cards

- Eliminates missing punch overpayments

- Compiles employee data into a multitude of informative reports

- Helps develop employee schedules

- Grows to meet your expanding business needs

- Breaks down employee time by Division, Department, and Job

- Eliminate costly duplicate data entry and labor costs

System Recommendations

- Windows 98/2000/NT/ME/XP

- Pentium II 500 or better

- 128 MB of RAM

- 300 MB of Available Hard Disk Space

Additional Options

- Optional Benefit Accruals Module

- Optional Bell Control Module

- Optional On-Line PC-Based Time Clock

- Optional Support for Hand Biometric Readers

Features

Payroll Automation: Uniformly and comprehensively applies an unlimited number of pay policies and shifts to time and attendance data.

Ease of Use: TIMEMASTER is completely menu driven. For ease of operation, the system allows each user to arrange the information in an order that is convenient for them. Color-coded notations on the electronic timecard easily identify exceptions.

Strategic Reporting: There are over 75 reports available, which can be run by pay period or by any selected date range. Reports can be displayed on screen, printed, emailed, or sent to a data file.

Bi-directional Interface: Avoid costly mistakes and labor costs caused by duplicate data entry. Our interface integrates into numerous payroll and HR systems

Customize: TIMEMASTER offers administrators the ability to change the names of key fields within the menu and reporting system. In addition, TIMEMASTER allows users to define six system fields in the employee master record.

HR Functions: Tracks employee attendance, employee tardiness, department transfers, job transfers, schedules, automates employee time and wage calculations.

Imports/Exports: TIMEMASTER comes standard with an import/export feature that allows users bring data into the system and export data out to a third party payroll system or other software packages.

Spot Trends: Not only can TIMEMASTER show users when sick days were taken, it can produce Trend Analysis to show users how many days are taken and on which day of the week.

Security: Each user has a unique User ID and Password. Filters are included to allow supervisors to access only their respective employees.

Employee Messaging: TIMEMASTER displays employee names at the data terminal for swipe validation.

Autoprocess: Allows users to set a specific date/time to poll the information from the data collection devices, as well as run reports and print or email them directly to supervisors.

Optional Bell Ringing: Allows you to define bell-ringing schedules and program the data collection devices to activate a user-supplied bell, alarm, or other audible signaling device.

Optional Benefit Accruals: Allows you to define benefit accrual calculations that automatically update your employee's accrual balances.

Optional On-line PC-Based Time Clock: Allows employees to perform all normal time clock functions at their PC.